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**OFFICE OF PUBLIC INSTRUCTION**

PO BOX 202501  
HELENA MT 59620-2501  
[www.opi.mt.gov](http://www.opi.mt.gov)  
(406) 444-3095  
(888) 231-9393  
(406) 444-0169 (TTY)

Denise Juneau  
Superintendent

## MEMORANDUM

To: Robert C. Byrd Honors Scholarship Recipients  
From: Carol Gneckow, Program Specialist  
Department of Education Services  
Date: Spring 2009  
Re: Renewal of Robert C. Byrd Honors Scholarship

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It is time to renew your Robert C. Byrd Honors Scholarship for school year 2009-10. All renewal information is due to the Office of Public Instruction (OPI) no later than June 30, 2009.

- Complete the enclosed renewal application and return to the Office of Public Instruction,
- Send a copy of your official college transcript for the 2008-09 school year to the Office of Public Instruction, or
- Please have your college forward the transcript to the OPI when it becomes available, and
- If you are planning on transferring to another university, the OPI will need a copy of your acceptance letter along with the address of their Financial Aid Office.

Based upon the availability of funds Montana receives from the U.S. Department of Education, the award amount for each Byrd scholar is \$1,500 for school year 2009-10. It is a good idea to forward a copy of this letter to your Financial Aid Office so they can plan your financial aid for next year.

If you have questions please contact Carol Gneckow, (406) 444-2417 or send an e-mail, [cgneckow@mt.gov](mailto:cgneckow@mt.gov). Thank you for your attention to this request.

Enclosure

**ROBERT C BYRD HONORS SCHOLARSHIP  
RENEWAL APPLICATION  
2009–10**

Student Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

E-mail \_\_\_\_\_

College Mailing Address (where to reach you during school if different than above)

☐ check if new address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

College Financial Aid Office Mailing Address

☐ check if new address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

This renewal application is for year: ☐ 2 ☐ 3 ☐ 4

Identify your class standing for school year 2008–09: FR ☐ SO ☐ JR ☐ SR ☐

Enclose a current copy of your **official college transcript** to verify that you were enrolled full time, are a student in good standing and have successfully completed the last school year.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**RENEWAL APPLICATIONS AND TRANSCRIPTS MUST BE POSTMARKED NO LATER THAT JUNE 30, 2009. Send your information to the Office of Public Instruction, Attn: Carol Gneckow, PO Box 202501, Helena, MT 59620-2501.**

**Telephone: (406) 444-2417; E-mail: [cgneckow@mt.gov](mailto:cgneckow@mt.gov); Fax: (406) 444-1373**

**Web Address: <http://www.opi.mt.gov/Scholarships/>**